

## **Pro Dive Global Privacy Policy**

Effective Date: 29th January 2025

### *Introduction*

Pro Dive Global ("we", "us", or "our") is committed to protecting your privacy. This Privacy Policy outlines how we collect, use, disclose, and safeguard your information when you visit our website [www.prodiveglobal.com](http://www.prodiveglobal.com) (the "Site") and engage in our services.

By accessing or using our Site, you agree to the terms of this Privacy Policy. If you do not agree with the terms, please do not use our Site.

### *Information We Collect*

We may collect personal information that you provide directly to us when you:

- Register on our Site
- Make a booking or inquiry
- Subscribe to our newsletter
- Contact us for support or assistance

### *Types of Information Collected*

- Personal Information: Name, email address, phone number, and payment information.
- Non-Personal Information: Browser type, device type, IP address, and usage data (e.g., pages visited, time spent on our Site).

### *How We Use Your Information*

We may use the information we collect for various purposes, including:

- To process and manage your bookings
- To communicate with you regarding your inquiries and bookings
- To send you promotional materials and newsletters (with your consent)
- To improve our Site and services
- To comply with legal obligations

### *Sharing Your Information*

We do not sell or rent your personal information to third parties. We may share your information with:

- Service Providers: We may employ third-party companies and individuals to facilitate our services, such as payment processing and email communication. These third parties will have access to your personal information only to perform tasks on our behalf and are obligated to protect your information.
- Legal Obligations: We may disclose your information if required to do so by law or in response to valid requests by public authorities.

## *Data Security*

We take the security of your personal information seriously and implement reasonable measures to protect it. However, no method of transmission over the internet or method of electronic storage is 100% secure. While we strive to protect your information, we cannot guarantee its absolute security.

## *Your Rights*

Depending on your location, you may have the following rights regarding your personal information:

- The right to access the personal information we hold about you.
- The right to request correction of inaccurate information.
- The right to request deletion of your personal information.
- The right to object to or restrict the processing of your information.

To exercise these rights, please contact us using the information provided below.

## *Links to Other Websites*

Our Site may contain links to third-party websites. We are not responsible for the privacy practices or content of those websites. We encourage you to review the privacy policies of any third-party sites you visit.

## *Changes to This Privacy Policy*

We may update our Privacy Policy from time to time. We will notify you of any changes by posting the new Privacy Policy on this page and updating the effective date. We encourage you to review this Privacy Policy periodically for any changes.

## *Contact Us*

If you have any questions about this Privacy Policy, please contact us:

- Email: [clareclowes.instructortrainer@gmail.com](mailto:clareclowes.instructortrainer@gmail.com) or [leanneclowes.instructortrainer@gmail.com](mailto:leanneclowes.instructortrainer@gmail.com)
- Phone: 07450827114
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